

<DATE>

<CLAIMANT OR EMPLOYER NAME>

<ADDRESS>

<ADDRESS>

RE: <CLAIMANT vs EMPLOYER NAME>
Higher Authority Decision No. <NO>

Dear <CLAIMANT OR EMPLOYER NAME>:

This is to acknowledge receipt of your correspondence in this office on <DATE>. It appears that you are attempting to file an appeal from the above-referenced Higher Authority Decision, which was mailed to you on <DATE>. Appeals of Higher Authority Decisions are filed in Superior Court, not with the Division. As stated in N.C. Gen. Stat. § 96-15(h), appeals of Higher Authority Decisions are filed with the appropriate Superior Court with a copy properly served on the Division and any other party. Therefore, we are returning to you the correspondence submitted.

Although the Division may not impart legal advice, enclosed is a pamphlet entitled *Judicial Review: Appealing the Higher Authority Decision to Superior Court*. In addition, enclosed is a copy of N.C. Gen. Stat. § 96-15(h), which pertains to judicial review. It is hoped that this pamphlet and the copy of N.C. Gen. Stat. § 96-15(h) will provide sufficient information as to how judicial review of a Higher Authority Decision is obtained.

Sincerely,

<NAME>

Attorney

Enclosures

cc:<CLAIMANT OR EMPLOYER NAME>
(letter only)

NC HLA 569