

STATE OF NORTH CAROLINA
BOARD OF REVIEW



IN THE MATTER OF:

ORDER FOR AFFIDAVITS

Higher Authority Decision No.

ATTN:

Claimant

Employer

Pursuant to N.C. Gen. Stat. §§ 96-4(c) and 96-15(e), this cause came before the Board of Review (“Board”) to consider the **(claimant’s) (employer’s) appeal** from (an Order for Dismissal) (a decision) by Appeals Referee under Appeals Docket No. . In the appeal, the requests a rehearing (copy attached).

In order to fully consider the merits of the ’s request for rehearing, the must submit affidavits, signed and sworn before a notary public, explaining or responding to the specific circumstances (names, places, dates, times, etc.) surrounding the ’s failure to appear at the hearing before the Appeals Referee on , and/or failure to request a change in the date and/or time of the scheduled hearing as provided for on the Notice of Hearing that was mailed to all parties on . The also may submit an affidavit as to any information he/she/it may have regarding this matter.

Affidavits in the aforementioned form must be served on the opposing parties and must contain a statement certifying that a copy has been furnished to the opposing party. In addition, the affidavits must be received by the Board of Review, Post Office Box 28263, Raleigh, NC 27611-8263, by 5:00 p.m. eastern time on . Failure of a party to comply with any of the preceding conditions shall result in the affidavits not being considered by the Board of Review in its review, or the ’s appeal/request for rehearing being denied. A readable, faxed copy will be deemed received on the day it is faxed to (919) 715-7193, pursuant to 24 N.C. Admin. Code 24A .0106.

IT IS SO ORDERED.

Board of Review members Susan Doe and John Doe participated in this appeal and concur with this decision.

IMPORTANT – SEE FOLLOWING PAGE



This the .

BOARD OF REVIEW

Chairman

NOTICE TO ALL INTERESTED PARTIES

A legal representative as defined in 04 N.C. Admin. Code 24A .0105(32) (including individuals from a third-party company serving as an employer's unemployment insurance administrator) must be a licensed attorney, or a person supervised by a licensed attorney in accordance with N.C. Gen. Stat. Ch. 84 and § 96-17(b). Notices and/or certification of attorney supervision must be in writing pursuant to 04 N.C. Admin. Code 24C .0504. **Legal representation in judicial proceedings must comply with N.C. Gen. Stat. Ch. 84.**

Pursuant to 04 N.C. Admin. Code 24C .0504, when a party has a legal representative, all documents or information required to be provided to the party will only be sent to the legal representative. Any information provided to a party's legal representative will have the same force and effect as if it had been sent directly to the party.

For claims filed on or after June 30, 2013, claimants are subject to repayment of benefits received from any administrative or judicial decision that is later reversed on appeal. N.C. Gen. Stat. § 96-18(g)(2).

Appeal Filed:

Decision Mailed: