



**North Carolina Department of Commerce
Division of Employment Security
Unemployment Insurance
Quality Control**



Date:

Name
Address
Address2
City, State, Zip

Date:

RE: Claimant

SS No.:

Dear Sir / Madam:

The above named individual has filed a claim for unemployment insurance benefits with the North Carolina Department of Commerce, Division of Employment Security. Our agency is conducting an audit as part of our Quality Control Program to determine if unemployment insurance benefits are being properly paid in accordance with State Law.

The Quality Control Program is designed to prevent error and fraud in Unemployment Insurance payments. Information is obtained to determine rates, types and causes of unemployment compensation overpayments and underpayments. The benefits of the Quality Control Program are improved detection and prevention of improper payments. This will result in decreased benefit outlays, which has a direct impact on decreasing employer taxes.

To help us conduct our claim audit, we are requesting that you FAX / mail the requested information to the FAX number or mailing address shown below within 7 days of receipt.

Should you have any questions or problems obtaining the information, please contact me immediately by telephone. My number is shown below. Your help in obtaining the information as quickly as possible is greatly appreciated.

Sincerely,

Quality Control Investigator
QC-45 (7/12)

Mail or fax completed form to: Post Office Box 25903
Raleigh, NC 27611-5903
Fax Number 919.715.7642

Help us prevent UI Fraud
by responding accurately and timely
to requests for information