

## North Carolina Department of Commerce Division of Employment Security Unemployment Insurance



999999

## State Employee OP 4- Terminate Employee

JACK T HOOVER 700 Main Street RALEIGH, NC 27000 Mail Date: February 24, 2017 Social Security Number: XXX-XX-XXXX Unemployment Insurance Overpayment Balance: \$823.27

Dear Sir/Madam,

We recently requested your assistance in collecting the overpayment referenced above. Unfortunately, the employee has not refunded the overpayment or made satisfactory arrangements to do so. We must now ask you to take steps to permanently separate this individual from State employment in accordance with N. C. Gen. Stat. § 143-553(b) unless it has been determined that administrative or judicial remedies are being pursued.

Please advise me of the disposition of this matter.

Thank you for your assistance. If you have any questions, please contact me at 919.707.1338 or by fax at 919.857.1296.

Sincerely,

**Benefits Integrity Section**