

NORTH CAROLINA DEPARTMENT OF COMMERCE
BOARD OF REVIEW

**TELEPHONE HEARING
ORDER FOR CONTINUANCE**

IN THE MATTER OF:

Docket No. TAX-3912

STATE OF NORTH CAROLINA, ex rel.,
NORTH CAROLINA DEPARTMENT OF COMMERCE,
DIVISION OF EMPLOYMENT SECURITY

John Doe
123 Anywhere Street
Anywhere, NC 12345

Claimant,

and

Restaurants, Inc.
t/a Hamburgers
1111 Picklewood Ave
Suite 100
Fayetteville, NC 28303

Employer,

and

Restaurants, Inc.
Division of Employment Security
Post Office Box 25903
Raleigh, NC 27611-5903

Respondent.

This matter came before the undersigned Hearing Officer on the claimant's request for a continuance of the hearing scheduled for January 11, 20XX; and

It appears that good cause exists for granting a continuance in that the claimant will be out of town at his son's graduation during the time of the hearing; and

It is therefore ordered that this matter be continued to **Thursday, February 2, 20xx at 1:00 p.m., Eastern Standard Time** by telephone conference call originating from the Administrative Offices of the North Carolina Department of Commerce, Board of Review in Raleigh, North Carolina.

If you have documents, electronic recordings or other evidence that you want considered by the Board of Review, you must mail or deliver them to the Hearing Officer and to each party. The evidence must be received before the hearing. If you have documents to offer as evidence, you mail them to the Hearing Officer to be received at least five (5) days before the hearing. You must also mail copies of the documents to the other party and to the attorney for the Division of Employment Security before the hearing.

This is the 10th day of January, 20XX.

John Q Lawyer
Hearing Officer for the
North Carolina Department of Commerce
Board of Review
Post Office Box 25903
Raleigh, NC 27611-5903
Telephone: (919) 707-1025
Facsimile: (919) 733-8745

CERTIFICATE OF SERVICE

The undersigned hereby certifies that a copy of the foregoing **ORDER FOR CONTINUANCE** was served on interested parties by mailing said copy in an envelope addressed as indicated below with the proper postage affixed and deposited in an official depository under the exclusive care and custody of the United States Postal Service.

This the 10th day of January, 20XX.

Ms. Paralegal, Legal Assistant
NC Department of Commerce
Legal Services Section
Post Office Box 25903
Raleigh, North Carolina 27611-5903
Telephone: (919) 707-1025

SERVED:

John Doe
123 Anywhere Street
Anywhere, NC 12345

Restaurants, Inc.
t/a Hamburgers
1111 Picklewood Ave
Suite 100
Fayetteville, NC 28303

Susan Doe
Benefits Technician
Division of Employment Security
Monetary Revision Unit

John Doe, Tax Auditor
NC Department of Commerce, DES
1105 South Briggs Avenue
Durham, NC 27703

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