



**North Carolina Department of Commerce  
Division of Employment Security  
Unemployment In**



Date Mailed:

Claimant ID:

Name  
Address  
Address2  
City, State, Zip

Dear Claimant Name,

An attempt to file an attached claim for temporary layoff by {Employer's Name} was unsuccessful. Under North Carolina General Statute 96-15(a1) an employer may file an attached claim for an employee only once during a benefit year. Our records show that {Employer's Name} has filed a claim on your behalf within the previous twelve months.

To be eligible unemployment benefits you must file a claim based on your most recent separation. As a condition of your separation you will be required to conduct a work search (five contacts per week), maintain a record of your work search and certify weekly that you are meeting all weekly eligibility requirements.

You can file your claim for unemployment benefits on line at [www.des.nc.gov](http://www.des.nc.gov) or by contacting our Customer Call Center at 1-888-737-0259.

**Help us prevent UI Fraud!**  
Report Suspected UI Fraud Online at  
[des.nc.gov](http://des.nc.gov)  
Post Office Box 25903 Raleigh, North Carolina 27611-5903